

NORTHWESTERN MICHIGAN COLLEGE
Final Payment Dates and Methods of Payment

Final Payment Deadlines:

Tuition and Fees are due on the following dates:

2007/08

Fall 2007..... August 10, 2007
Spring 2008..... January 3, 2008
Summer 2008May 8, 2008

2008/09

Fall 2008..... August 11, 2008
Spring 2009..... January 5, 2009
Summer 2009May 5, 2009

Note: Registering after final payment day? Payment is due at the time of registration.

You may pay any amount at anytime prior to the due dates, but the final balance must be paid by 4:30 PM on the due date or your registration may be cancelled. Therefore, all students must fulfill one of the following by payment due date:

- Payment in full.

Cash, check, or credit card (VISA, MC, Discover). A drop box is available outside the Cashier's Office in the Tanis building for after hour check payments. Credit card payments may be made in-person at the Cashier's Office or online at Self-Service.

- Financial Aid Approved

Apply for your aid in advance to get it awarded by the payment deadline. Complete all loan applications, entrance counseling, master promissory note, etc.

- Submit Third Party Authorizations (Employers or other organizations making a payment on students' behalf)

Submit authorizations, such as employer authorizations, TIP, Dual Enrolled, MET, for tuition and/or books to the NMC Cashier's Office.

- Update NMC Staff records with HR

Keep employee, spouse, and dependant records current with Human Resources.

- NMC Deferred Payment Plan

Enroll in this installment plan to make monthly payments on your semester tuition, fee, and housing charges. A \$25 non-refundable fee per semester is required.

Drop for Non-Payment of Tuition:

Failure to make your payments and/or secure financial aid, loans, or third party authorizations by final payment due dates, could result in cancellation of your classes. Students are responsible for payment of tuition and fees by the applicable due dates whether or not they receive a bill. We will attempt to bill you for tuition and fee charges prior to due dates; however, if you are registering late in the registration process or we do not have correct address information on file, this may not be possible.

All accounts are also accessible on the web by logging on to the NMC Self-Service at www.nmc.edu/webregistration. Account balances are available on Self-Service at anytime; therefore you do not need a bill issued through the mail to pay your tuition.

You are responsible for officially dropping your classes if you decide not to attend those classes. Otherwise, you will be responsible for any charges incurred and will receive a grade at the end of the semester.

Delinquent Prior Semester Balances and Course Cancellation

Accounts must be current to maintain enrollment eligibility and to request and receive official College documents and services. Students who register for classes owing a prior term balance are subject to course cancellation if payment in full is not received by the last day of the semester for which the debt is due.