

## Information regarding Student Direct Deposit Program

### Benefits of Direct Deposit:

- Direct Deposits are received by the student earlier than typical check refund
- No lost or stolen checks or delay with the mail.
- No running to the bank to deposit your funds and waiting for the check to clear.
- You're in control.

### Frequently asked questions:

Q. If I sign up for direct deposit when will it start?

A. It may take up to five (5) Business days to update your records from the time you enroll.

Q. If I sign up for direct deposit when will it end?

A. The direct deposit remains in effect until you cancel your direct deposit enrollment.

Q. How do I cancel my "Direct Deposit"?

A. You may cancel your enrollment via NMC's Self-Service

Q. How will I know when my refund is posted to my bank account?

A. You can view the status of your account on the NMC self-service. You must confirm your deposit with your bank; NMC is not responsible for bank charges you may incur by writing checks on an unconfirmed deposit.

Q. What happens if I change banks?

A. You will need to update your banking information on NMC's Self-Service. Failure to do so may result in a delay of your refund.

Q. If I forget to change accounts, what happens to the money?

A. NMC will transfer funds to your account on record. The bank will notify the College if an account is no longer active. Once this notice is received, a check will be prepared and forwarded to your address on record.

Q. If I am a student worker and use Direct Deposit. Do I still have to complete this?

A. Yes, student refunds are not related to Payroll.

Q. What if I have additional questions?

A. Contact the Cashiers Office at 231-995-1085 or you can stop by the Cashiers Office in the Tanis Building. Business hours are Monday through Friday 8:00am to 5:00pm

Q. How do I enroll in direct deposit for my student refunds?

A. Enrollment in direct deposit is available in the "Student Billing & Refund" section of NMC's Self-Service ([www.nmc.edu/selfservice](http://www.nmc.edu/selfservice)). Click on "Login here", enter ID and password, select "Student Billing & Refund Menu", then select "Enroll in Direct Deposit for Refunds".