

Deposit amount: _____

Balance due: _____

Room: _____

EMU Summer Housing at Northwestern Michigan College – 2008
1701 East Front Street, Traverse City, MI, 49686

Name: _____

Address: _____

Home phone: _____

City: _____

Cell phone: _____

State: _____ Zip: _____

Email: _____

EMU student number: _____

(Email is required to receive confirmation.)

Male

EMU course attending: _____

Female

Accommodations:

- **Check-in begins at 5:00 pm. Students will be charged an additional fee if not checked out by 11:00 am.**
 - Residence hall housing is set in a suite arrangement, two rooms housing two people, and connected by a shared bathroom.
 - Each room has two twin beds, desks, dressers, and closets.
 - There is no air conditioning. Bringing a fan is highly recommended.
 - Bring your own bedding.
 - *All rooms are non-smoking.*
 - All meals are included, beginning with breakfast on the morning after arrival, and ending with breakfast on the day of departure.
 - Boxed lunches are available by request, and may be picked up by 8:00 am in the cafeteria. **Requests must be made on this form.**
 - No overnight guests permitted. Spouses are allowed (same rates apply), but no children.
 - Quiet hours will be enforced from midnight to 8:00 am daily.
 - *NMC residence halls are a drug and alcohol free environment. Possession of these substances on campus is strictly prohibited. A violation will result in immediate dismissal from the residence halls without refund. Those dismissed from the residence halls will not be allowed in the living areas and will be prohibited from future on-campus housing.*
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A \$50 deposit is required to reserve your room. Arrival: _____ Departure: _____

Preferred roommate: _____

Room request *(all rates subject to 6.0% tax):*

Double room (\$55.00 per night, per person)

Single room (\$85.00 per night, per person)

NMC does not anticipate having single rooms available. Confirmation will be sent by email one week prior to arrival.

Boxed lunches required:

Yes

No

Dates needed: _____

Special diet:

Vegetarian

Allergies _____

Other _____

To reserve your space, **please enclose a \$50.00 non-refundable deposit** (payable to NMC) with this form, and mail to NMC HOUSING OFFICE, 1701 EAST FRONT STREET, TRAVERSE CITY, MI, 49686. To pay by credit card, fax your form to 231-995-1399, and call 231-995-1400 with your credit card information. If you have any questions about your stay, please contact the Housing Office at 231-995-1400. Your balance is due upon arrival. Visa, Mastercard, Discover, money order, check, and cash are accepted. No refunds will be made after checking in. If EMU cancels your course, you must notify the Housing Office by your date of check-in, and your deposit will be refunded. If you do not confirm cancellation by the date of your check-in, your deposit is forfeit. By signing below, you understand and agree to all terms and conditions described in this registration form.

Signature: _____ **Date:** _____