

<b>1</b>	<b><u>NMC Parameters</u></b>	<b>1431.00</b>
<b>Staff Policy</b>		

1431.00 HOLIDAYS

The following days will be observed as college holidays.

- New Year's Day
- Spring holiday (scheduled on Good Friday)
- Memorial Day
- Independence Day
- Labor Day
- Thanksgiving Day
- Thanksgiving Friday
- Christmas Eve
- Christmas Day
- New Year's Eve (one-half day)

When a holiday falls on a Saturday or Sunday, the president shall declare the appropriate day for college observance of the holiday. This declaration shall be made in advance at such time as the academic calendar for the year is established. Faculty and staff in full- or part-time annual appointments will receive holidays off with pay.

**AUTHORIZATION OF ADMINISTRATIVE POLICY**

President's authorization: \_\_\_\_\_

Date authorized: \_\_\_\_\_ Effective Date: \_\_\_\_\_