CALL TO ORDER—Chair Douglas Bishop called the regular meeting to order at 5:30 p.m.

ROLL CALL
Trustees present: Douglas S. Bishop, Robert T. Brick, K. Ross Childs, Marilyn Gordon Dresser, Steven G. Rawlings, Kennard R. Weaver

Trustees absent: None

Also present: President Timothy J. Nelson, Alex Bloye, Lee-ellen Brown, Marguerite Cotto, Hollie DeWalt, Diana Fairbanks, Tanya Firestone, Robert George, Glenn Gerring, Holly Gorton, Nancy Gray, Laura Jaquish, Bronwyn Jones, Janet Lively, Kristy McDonald, Todd Neibauer, Susan Odgers, Deb Pharc, Bob Rodriguez, Matt Schwarz, Teresa J. Scollon, Mike Skarupinski, Cheryl Sullivan, Brian Sweeney, Jenifer Witt, Richard Wolin

REVIEW OF AGENDA—The agenda was accepted as presented.

PUBLIC INPUT—Public input was received from Susan Odgers pertaining to the trustee search.

TRUSTEE APPOINTMENT

Trustee Search Committee Report—Kennard Weaver reported that the Trustee Search Committee had met twice, on March 25, 2015, and April 14, 2015, to review potential search processes and develop the adopted process, which he described.

Discussion of Top Three Candidates—The Board then discussed the top three candidates selected during the special meeting held earlier that day at 2:00 p.m. The final three candidates were Allison Beers, Chris Bott, and Rachel Johnson. The Board acknowledged that all three candidates were exceptionally qualified to serve on the NMC Board of Trustees, and thanked the Search Committee for developing a great selection process. Candidates were encouraged to stay involved with the College regardless of the selection outcome.

Board Appointment—Kennard Weaver made a motion, supported by Steve Rawlings, that Allison Beers be appointed to fill the vacancy on the Northwestern Michigan College Board of Trustees for a term ending December 31, 2016. The motion failed by a majority vote.

Steve Rawlings made a motion, supported by Doug Bishop, that Rachel Johnson be appointed to fill the vacancy on the Northwestern Michigan College Board of Trustees for a term ending December 31, 2016. The motion failed by a majority vote.
Ross Childs made a motion, supported by Kennard Weaver, that Chris M. Bott be appointed to fill the vacancy on the Northwestern Michigan College Board of Trustees for a term ending December 31, 2016. The motion passed by a unanimous vote.

Chris Bott was informed of the requirement to sign acceptance and oath by April 22, 2015.

**REPORTS**

**Enrollment Report**—Chris Weber, Vice President for Enrollment Management and Student Services, provided the enrollment report that included both summer and fall semesters at the given date of the report count.

**Financial Report**—Vicki Cook, Vice President of Finance and Administration, provided the monthly financial report, noting that tax revenue was approximately $19,000 above budget, and that year-end projections were the same as reported last month.

**Compensation/Classification Implementation Status Report**—Marguerite Cotto, Vice President for Lifelong and Professional Learning, provided a brief report this month on the implementation of the compensation and classification plan, as the staff task force begins another round of research in the classification piece.

Vice President Cotto then introduced Alex Bloye, the new Director of Aviation, replacing Aaron Cook as he and UAS Program Manager Tony Sauerbrey leave NMC to move into the commercial sector.

**Policy Committee Report**—Kennard Weaver, Committee representative, reported that the Board Policy Committee had met under chair Cheryl Gore Follette just prior to last board meeting. The Committee is recommending approval of several policies on this agenda for action to amend or approve after review.

**BBQ Board Report**—Marilyn Dresser, Board representative, provided the BBQ Board report, highlighting that $40,000 was anticipated to be raised to support approved projects. She noted ticket sales were ongoing for the 60th NMC BBQ and referred people to the BBQ website.

**Foundation Report**—Doug Bishop, Board representative, referenced the Foundation Report provided in the board meeting materials and shared that the next Foundation Board meeting was scheduled for April 29, 2015, and the Foundation Finance and Audit Committee meets on April 22, 2015.

Rebecca Teahen, Executive Director for Resource Development and Foundation, then introduced new Alumni Director Betsy Coffia.

**Legislative Issues Report**—President Timothy Nelson referenced the MCCA report on state legislative issues provided in the meeting materials. He shared that the three current issues being watched are the Senate Bill 98 by Senator Shirkey, which expands authority for community colleges to offer baccalaureate degrees; Senate Bills 69-71, which makes changes to the Michigan New Jobs Training Program to address the issue of minimum wage, eliminate the $50 million cap, and move
the sunset date out five years; and the capital outlay projects. Nelson shared that he is meeting with our local legislators and encouraged trustees to reach out as well.

**UPDATES**

**Board Chair Update**—Chair Doug Bishop thanked Kennard Weaver, Ross Childs and Steve Rawlings on their committee work to get the trustee selection process completed within the short 30-day window required, noting the exceptional candidates who applied. Bishop then appointed Marilyn Dresser to the Policy Committee to fill the vacancy left by Cheryl Follette’s resignation.

**President’s Update**—President Nelson thanked all candidates, as well as the search committee for their great work that resulted in an excellent set of candidates and process. Nelson also noted that NCM Commencement was coming up on May 2 and Honor Convocation on May 1, sharing that student Kathy Tahtinen has been named a 2015 Coca-Cola New Century Scholar.

**DISCUSSION ITEMS**

**FY16 Budget**—Vicki Cook, Vice President of Finance and Administration, provided an update on the FY16 working budget. She reviewed major revenue assumptions and comparisons, the allocation of resources, and scenarios with varied revenue and expense assumptions. Vice President Cook received feedback from the Board and addressed questions on the scenarios presented. She shared that next steps include review of the scenarios by Planning and Budget Council, small group meetings, another update to the Board at their regular May meeting, and final budget approval by the Board in June.

**EDUStaff**—Marguerite Cotto, Vice President for Lifelong and Professional Learning, and Vicki Cook, Vice President of Finance and Administration, provided an EDUStaff update to the Board following several open forum sessions that were held for NMC employees where 23 questions were recorded and have been addressed (16), or are being investigated (7). Cotto explained this is not outsourcing and that NMC is not giving up the selection and management of these temporary employees. Current employees would have the choice of going into the EDUStaff system. Administration will be clarifying information and plans to update the Board at their May meeting. Cotto and Cook addressed questions of the Board who expressed their appreciation of staff time to conduct research and that individual employees will have a choice.

**PUBLIC INPUT**—Public input was received by the following:

- Susan Odgers
- Nancy Gray
- Christina Collins
- Teresa Scollon
- Bonnie Spanier
- Ann Rogers

**CONSENT ITEMS**—On a motion by Kennard Weaver, supported by Bob Brick, the following items were approved by a unanimous vote as a group without discussion:

- Minutes of the March 23, 2015, regular meeting
- Sabbatical Request of Kristy McDonald for Fall 2015 Semester
ACTION ITEMS

**New Jobs Training Program Agreements**—Ross Childs made a motion, supported by Bob Brick, authorizing administration to enter into training agreements under the terms of the New Jobs Training Program (NJTP) for the following companies:

1. Britten Banners, Inc.
2. Britten Décor, Inc.
3. Britten Metalworks, Inc.
4. Britten Services, Inc.
5. Britten Woodworks, Inc.
6. Plascon, Inc.
7. TentCraft, Inc.

The motion passed with a unanimous vote.

**AAS Paramedic Degree**—Bob Brick made a motion, supported by Kennard Weaver, for approval to establish an Associate of Applied Science Degree Program in Paramedics effective immediately. The motion passed with a unanimous vote.

**Roof Replacement**—Steve Rawlings made a motion, supported by Bob Brick, authorizing administration to enter into a contract with Bloxsom Roofing in the amount of $54,970, plus contingency of $5,497, for a total project budget of $60,467 to be funded from the FY15 Plant Fund budget. The motion passed with a unanimous vote.

**Board Policies**—Kennard Weaver made a motion, supported by Ross Childs, to adopt the following Board Policy Committee recommendations as presented on a first-reading basis:

- Amended Board Policy A-100.00 Board of Trustees Bylaws
- Amended Board Policy A-105.01 Gift Acceptance
- Amended Board Policy A-106.00 Items for Specific Board Approval
- Amended Board Policy A-106.01 Property Naming Opportunities
- Amended Board Policy A-106.02 Investment Policy
- Policy A-106.03 Policy Amendment and Additions with no changes after review
- Policy language to be added to the bottom of all NMC policies:
  “If any provisions(s) of this [policy/set of bylaws] conflicts with laws applicable to Northwestern Michigan College, including the Community College Act of 1966, the Freedom of Information Act, or the Open Meetings Act, as each may be amended from time to time, such laws shall control and supersede such provisions(s).”

**Resolution of Appreciation**—Ross Childs made a motion, supported by Bob Brick, to adopt a resolution of appreciation to Cheryl Gore Follette in recognition of her dedicated services and significant contributions to the Northwestern Michigan College Board of Trustees. The motion passed with a unanimous vote.

**Closed session**—Steve Rawlings made a motion, supported by Ross Childs, that the Board convene in closed session, as permitted by Section 8(c) of the Open Meetings Act, MCL 15.268(c), to discuss strategy connected with the negotiation of a collective bargaining agreement between the College
and the Michigan Education Association acting on behalf of NMC’s full-time and part-time appointed faculty. The motion passed with the following roll call vote: Yes: Steve Rawlings, Marilyn Dresser, Ross Childs, Kennard Weaver, Bob Brick, Doug Bishop; No: none; and the meeting went into closed session.

**Reconvene Regular Meeting**—Kennard Weaver made a motion, supported by Ross Childs, to close the closed session and reconvene the open session. The motion passed with a unanimous vote and the regular open session reconvened at 8:25 p.m.

**REVIEW OF FOLLOW-UP REQUESTS**—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

**ADJOURNMENT**—The meeting adjourned at 8:27 p.m.

Recorded by Holly Gorton, Executive Assistant to the President and Board of Trustees.

Signed

Douglas S. Bishop, Chair

Attended

K. Ross Childs, Secretary