CALL TO ORDER—Vice Chair Kennard Weaver called the regular meeting to order at 5:30 p.m.

ROLL CALL
Trustees present: Chris M. Bott, Robert T. Brick, K. Ross Childs, Marilyn Gordon Dresser (arrived at 5:47), Steven G. Rawlings, Kennard R. Weaver

Trustees absent: Douglas S. Bishop

Also present: President Timothy J. Nelson, Vicki Cook, Marguerite Cotto, Jason Dake, Hollie Dewalt, Joy Evans, Diana Fairbanks, Dan Gentry, Holly Gorton, Lori Hodek, Gene Jenneman, Bronwyn Jones, Mella McCormick, Susan Ogders, Paul Perry, Linda Racine, Stephen Siciliano, Cheryl Sullivan, Brian Sweeney, Rebecca Teahen, Chris Weber

REVIEW OF AGENDA—On a motion by Bob Brick, supported by Ross Childs, the agenda was revised to remove item G. Program Focus and approved as revised with a unanimous vote.

BUDGET HEARING—including the proposed property tax millage rate
Ross Childs made a motion, supported by Chris Bott, that the regular meeting be closed and the budget hearing opened. The motion passed with the following roll call vote: Yes: Steve Rawlings, Ross Childs, Kennard Weaver, Bob Brick, Chris Bott; No: none; and the budget hearing was opened.

FY16 Budget Review—Vicki Cook, Vice President of Finance and Administration, noted the purpose of the hearing was to review the recommended budget and property tax millage rates of 2.1700 mills for operating purposes and 0.66 mills for bond debt services within the district for fiscal year 2015-2016. She reviewed key aspects of the proposed budget that was provided in the Board meeting materials, and there were no questions of the Board.

Public Comment—No public input pertaining to the budget hearing was offered.

Reconvene Regular Meeting—Bob Brick made a motion, supported by Ross Childs, that the budget hearing be closed and the regular meeting be reconvened. The motion passed with the following roll call vote: Yes: Chris Bott, Ross Childs, Kennard Weaver, Bob Brick, Steve Rawlings; No: none; and the regular meeting was reconvened.

REPORTS
Employee of the Semester—Lori Hodek, Interim Director of Human Resources, introduced Gene Jenneman, Director of Dennos Museum Center, who presented the Employee of the Semester Award for Spring 2015 to Jason Dake, Dennos Museum Center Curator of Education. Jenneman commended Jason Dake on his exceptional talent and dedication to his work at the museum and referenced how he has displayed the values of NMC.

Enrollment Report—Chris Weber, Vice President for Enrollment Management and Student Services, provided an enrollment update for summer and fall 2015 semesters. She noted that final
numbers following the June 18, 2015, Enrollment Report Day for Summer Semester 2015 will be reported at the July Board meeting.

**Financial Report**—Vicki Cook, Vice President of Finance and Administration, provided the Summary Report of the General Fund as of May 31, 2015. She indicated that year end projections show a net revenue of approximately $77,000. Cook also referenced the memo included in the meeting materials pertaining to Strategic Resource Management (SRM) Consultants being considered, in response to NMC’s request for proposals for a consultant to provide an assessment of the facilities and food service contracts. There would be no cost to the College for the assessment, but cost savings from recommended initiatives would be shared with SRM at 33% for a three-year period. Vice President Cook noted that a complete report with a recommendation from administration will be brought to the Board for approval in a future meeting.

**Compensation/Classification Implementation Status Report**—Marguerite Cotto, Vice President for Lifelong and Professional Learning, provided the monthly update and project synopsis on the compensation and classification plan implementation. Included in the report were June highlights from the last month’s activities, an updated compensation implementation work plan, a FY16 project, and the recommendation report of the Staff Task Force. Cotto recommended quarterly reports through FY16, providing updates to the Board as implementation continues and as adjustments are made through the Plan Do Check Adjust (PDCA) process. In response to questions of the Board, Vice president Cotto provided background information of the compensation/classification review process, the change in timeline of the project, and the diverse set of employee volunteers that made up the membership of the Staff Task Force.

**BBQ Report**—Marilyn Dresser, Board representative, joined the meeting at this point and provided an NMC Barbecue update, included in the meeting materials. She noted that final financial data would be reported in July. Dresser also shared feedback received during the BBQ Board follow-up meeting.

**Audit Committee Report**—Committee Chair Kennard Weaver shared that the Board Audit Committee had met with the external auditors of Rehmann Robson. The Committee received an overview of the information technology audit and assessment results by Todd Neibauer, Executive Director of Learning Resources and Technologies. They also reviewed the planned scope of professional services planned for the year ending June 30, 2015, by Rehmann, and discussed a potential risk management audit of Human Resources once a new Human Resources director was in place. Weaver noted that an action item would be added later in the meeting to approve the Committee’s recommendation to engage Rehmann Robson, LLC, to conduct the audit.

**Policy Committee Report**—Committee Chair Kennard Weaver reported that the Board Policy Committee had met to review and discuss three policies that were being recommended for adoption without change.

**Revenue/Funding Study Group Report**—Kennard Weaver, Group Representative, reported that the group had met and reviewed state capital outlay project funding evaluation criteria, and discussed the need for a capital outlay lobbyist. The Committee also reviewed renovation plans for the Osterlin building and discussed potential plans for West Hall, student housing, and the Dennos
Museum. The Board followed up with discussion regarding means of communication with legislators to improve the capital outlay funding process.

**Presidential Performance & Compensation Committee Report**—Committee Chair Ross Childs, thanked everyone for completing and turning in evaluations that have been compiled and will be reviewed with the President in closed session later in this meeting. Childs shared that he is surveying the other Michigan community colleges for presidential contract data.

**Foundation Report**—Kennard Weaver referenced the Foundation Report included in the Board meeting materials and directed questions to Rebecca Teahan, Executive Director for Resource Development and Foundation.

**Legislative Issues Report**—President Timothy Nelson shared that he and Jim Fischer, Vice President for Patient Care and Chief Nursing Officer at Munson Medical Center, testified in front of Senate Commerce Committee chaired by Wayne Schmidt on SB 98 that would expand community college baccalaureate authorization to include nursing, ski area management, wastewater treatment, allied health, manufacturing, and information technology. Nelson reported that the bill was passed out of committee to the Senate floor. The next step will be developing strategy to secure enough votes to pass in the Senate. The House and Senate have passed SB 69, which fixes the minimum wage program in the Michigan New Jobs Training Program and also extends the program five years to December 2023. A few adjustments need to be resolved with the expectation to go to the governor for signature in the near future.

**UPDATES**

**Board Chair Update**—There was no Board Chair Update in the absence of Chair Doug Bishop.

**President’s Update**—President Timothy Nelson thanked NMC Vice President’s Group, Planning and Budget Council, and all employees who have helped to craft this year’s budget and its presentation. He stated the presented budget does a good job of positioning NMC for the future while maintaining accessibility for our learners. Nelson also the Staff Task Force and their facilitators for their work that is very important to the future of NMC and an excellent example of thoughtful analysis, discussion and recommendations. He referenced the memorandum provided in the meeting materials regarding a potential solar array installation at the Automotive Technical Center at Aero Park Campus. Nelson received acknowledgement from the Board that they would like to have a presentation from Traverse City Light and Power pertaining to electric power generation. He also noted that NMC would release an RFP for a Construction Consultant to examine and report on stages one and two of a housing development. These stages include evaluating locations, funding options, construction staging and an analysis of the pros/cons of public private partnership vs college ownership. Finally, President Nelson thanked everyone involved in NMC’s summer College for Kids programming.

**PUBLIC INPUT**—There was public input offered from Susan Odgers.

**DISCUSSION ITEMS**—None
CONSENT ITEMS—On a motion by Ross Childs, supported by Bob Brick, the following items were approved by a unanimous vote as a group without discussion:

- Minutes of the May 18, 2015, regular meeting and closed sessions.

ACTION ITEMS

Certification of Taxes—On a motion by Bob Brick, supported by Steve Rawlings, the Board adopted a resolution to authorize the millage rate of 2.1700 mills to be levied for operation purposes and the millage rate of 0.66 mills to be levied for bond debt services for the fiscal year 2015-2016. The motion passed with a unanimous vote.

Adoption of Budgets—On a motion by Ross Childs, supported by Chris Bott, the Board adopted budget resolutions and budgets based on the following tuition and fee rates for the fiscal year 2015-2016 as presented. The motion passed with a unanimous vote.

Tuition and Fee Rates for the 2015-16 Academic Year

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<tbody>
<tr>
<td>In-District</td>
<td>$96.35</td>
<td>per contact hour</td>
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<tr>
<td>In-State Out-Of-District</td>
<td>190.80</td>
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<tr>
<td>Out-Of-State</td>
<td>248.75</td>
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<tr>
<td>International Tuition Rate (new)</td>
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<tr>
<td>General Fee</td>
<td>11.30</td>
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<tr>
<td>Technology Fee</td>
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<tr>
<td>Facility Fee (for out-of-district/out-of-state students)</td>
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<td>per contact hour</td>
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<tr>
<td>Registration Fee</td>
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<th>Differential Tuition (per contact hour)</th>
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<th>Tier II</th>
<th>Tier III</th>
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<tr>
<td>In-District</td>
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<td>Out-of-State</td>
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Board Policies—On a motion by Chris Bott, supported by Marilyn Dresser, the Board adopted the following board policies, as reviewed by the Board Policy Committee and recommended without change, on a first-reading basis.

- Policy A-102.00 Board of Trustees Governing Style
- Policy A-103.00 Board Committees
- Policy A-107.00 Board Attendance at Civic and College Events

The motion passed with a unanimous vote.

Blanket Purchase Orders—On a motion by Ross Childs, supported by Steve Rawlings, the Board authorized administration to create blanket purchase orders for each vendor identified on presented spreadsheet for the total of the estimated yearly costs. The motion passed with a unanimous vote.

College Drive Paving—On a motion by Bob Brick, supported by Steve Rawlings, the Board authorized administration to enter into a contract with Team Elmer’s in the amount of $68,271, plus
$6,827.10 contingency, for a total project budget of $75,098.10 to complete paving of College Drive as presented, to be funded through the FY 2015 Plant Fund budget. The motion passed with a unanimous vote.

**Quality Seal Coating Contract**—On a motion by Ross Childs, supported by Steve Rawlings, the Board authorized administration to enter into a contract with Quality Seal Coating in the amount of $47,781 to complete work as presented, to be funded through the FY 2015 Plant Fund budget. The motion passed with a unanimous vote.

**Purchasing Card**—On a motion by Ross Childs, supported by Chris Bott, the Board authorized administration to enter into a contract with Bank of America for their purchasing card program for a period of five (5) years from July 1, 2015, through June 30, 2020, with a renewal option of two (2) additional years. The motion passed with the following roll call vote: Yes: Bob Brick, Chris Bott, Ross Childs, Kennard Weaver; No: Steve Rawlings, Marilyn Dresser

**Legal RFP**—On a motion by Ross Childs, supported by Steve Rawlings, the Board authorized administration to engage Smith, Haughey, Rice and Roegge of Traverse City, Michigan, to advise Northwestern Michigan College on legal matters related to their areas of expertise; and that the college continue to engage the firm of Miller Canfield in matters related to community college issues and the negotiation of the faculty union contract. The motion passed with a vote of five (5) yes and one (1) no.

**Native American Grant Application**—On a motion by Bob Brick, supported by Chris Bott, the Board authorized administration to submit application for the 2% grant from the Grand Traverse Band of Ottawa and Chippewa Indians video gaming revenue as presented. The motion passed with a unanimous vote.

**SilkRoad Contract Renewal**—On a motion by Ross Childs, supported by Steve Rawlings, the Board authorized a two-year contract renewal with SilkRoad with the addition of the GreenLight Learning module for the period from July 1, 2015, through June 30, 2017, at a cost of $76,978, to be funded through the Human Resources FY15 and FY16 software budgets. The motion passed with a unanimous vote.

**Closed Session**—Steve Rawlings made a motion, supported by Ross Childs, that the Board convene in closed session as permitted by Section 8(c) of the Open Meetings Act, MCL 15.268(c), to discuss strategy connected with the negotiation of collective bargaining agreements between the College and the Michigan Education Association. The motion passed with the following roll call vote: Yes: Steve Rawlings, Marilyn Dresser, Ross Childs, Bob Brick, Chris Bott, Kennard Weaver; No: none; and the meeting went into closed session.

**Reconvene Regular Meeting**—Bob Brick made a motion, supported by Ross Childs, to close the closed session and reconvene the open session. The motion passed with the following roll call vote: Yes: Chris Bott, Ross Childs, Bob Brick, Marilyn Dresser, Steve Rawlings, Kennard Weaver; No: none; and the regular open session reconvened at 7:35 p.m.
Audit Committee Recommendation
A motion was made by Steve Rawlings, supported by Chris Bott, to accept the Audit Committee’s recommendation and engage Rehmann Robson, LLC, to conduct the College financial audit for the year ended June 30, 2015, per the Audit Committee’s recommendation. The motion passed with a unanimous vote.

Closed Session—Ross Childs made a motion, supported by Steve Rawlings, that the Board adjourn the open session and consider in closed session (pursuant to Subsection 8[a] of the Michigan Open Meetings Act) the annual performance evaluation of the president, per his request for a closed session. The motion passed with the following roll call vote: Yes: Bob Brick, Steve Rawlings, Chris Bott, Ross Childs, Marilyn Dresser, Kennard Weaver; No: none; and the meeting went into closed session.

Reconvene Regular Meeting—Steve Rawlings made a motion, supported by Ross Childs, to close the closed session and reconvene the open session. The motion passed with the following roll call vote: Yes: Chris Bott, Ross Childs, Kennard Weaver, Bob Brick, Marilyn Dresser, Steve Rawlings; No: none; and the regular open session reconvened at 9:48 p.m.

REVIEW OF FOLLOW-UP REQUESTS—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

ADJOURNMENT—The meeting adjourned at 9:49 p.m.

Recorded by Holly Gorton, Executive Assistant to the President and Board of Trustees.

SIGNED

[Signature]
Douglas S. Bishop, Chair

ATTESTED

[Signature]
K. Ross Childs, Secretary