

**NORTHWESTERN MICHIGAN COLLEGE
BOARD OF TRUSTEES
SPECIAL STUDY SESSION
MINUTES
Wednesday, January 9, 2019
at NMC Hagerty Center, Room C
Great Lakes Campus, 715 E. Front Street, Traverse City, MI 49686**

CALL TO ORDER—Chair Kennard R. Weaver called the meeting to order at 12:30 p.m. following lunch at 12:00 p.m.

OATH OF OFFICE—The Oath of Office was recited by re-elected trustee Douglas S. Bishop for a term expiring on December 31, 2024.

OATH OF OFFICE—The Oath of Office was recited by newly elected trustee Rachel A. Johnson for a term expiring on December 31, 2020.

OATH OF OFFICE—The Oath of Office was recited by newly elected trustee Jane T. McNabb for a term expiring on December 31, 2020.

OATH OF OFFICE—The Oath of Office was recited by re-elected trustee Kennard R. Weaver for a term expiring on December 31, 2024.

ROLL CALL

Trustees present: Douglas S. Bishop, Chris M. Bott, K. Ross Childs, Michael Estes, Rachel A. Johnson, Jane T. McNabb, Kennard R. Weaver

Trustees absent: None

Also present: President Timothy J. Nelson, Vicki Cook, Diana Fairbanks, Holly Gorton, Chris Hanna, Mark Liebling, Janet Lively, Lynne Moritz, Todd Neibauer, Deb Pharo, Ann Rogers, Stephen Siciliano, Rebecca Teahen

REVIEW OF AGENDA—The agenda was accepted as presented.

ANNUAL MEETING BUSINESS

Reading of Notice and Proof of Service—The notice of annual meeting was read with proof of service on December 21, 2018, attested to by Holly Gorton, Executive Assistant to the President and Board of Trustees.

Report of Secretary—Rachel Johnson, Secretary, reported that the 2018 Northwestern Michigan College Board of Trustees Annual Meeting minutes were approved on February 26,

2018, and are available online at the 2018 Trustee Meeting Materials and Minutes website (<https://www.nmc.edu/about/board-of-trustees/minutes/2018/01222018-Board-Minutes.pdf>).

Report of Treasurer—Michael Estes, Treasurer, reported that the annual financial audit for Northwestern Michigan College for the fiscal year ending June 30, 2018, was accepted by the NMC Board of Trustees on October 22, 2018, and is available online at the NMC Audit Reports website (<https://www.nmc.edu/departments/financeadministration/audits/files/audit-nmc-2018.pdf>).

Verification of Residential Address—Trustees were asked to provide their current address where they registered to vote as renewed verification for calendar year 2019.

Conflict of Interest Disclosure Statement—Trustees were provided with Conflict of Interest Disclosure Statements for calendar year 2019 and asked to return the completed and signed statements to Holly Gorton in the President’s Office.

Election of Officers—Nomination and election of Board officers were conducted according to the previously approved process presented with nominations for each office of Chairperson, Vice Chairperson, Secretary, and Treasurer being received from the floor individually and voted on before moving on to the next officer nomination.

Doug Bishop, seconded by Ross Childs, nominated Chris Bott for the office of Board Chair, who was elected with a majority vote.

The remainder of the meeting was continued to be chaired by elected 2019 Chair Chris Bott.

Doug Bishop, seconded by Kennard Weaver, nominated Rachel Johnson for the office of Board Vice Chair, who was elected with a majority vote.

Doug Bishop, seconded by Ross Childs, nominated Michael Estes for the office of Board Secretary, who was elected with a majority vote.

Doug Bishop, seconded by Rachel Johnson, nominated Janie McNabb for the office of Board Treasurer, who was elected with a majority vote.

Regular Board Meeting Dates—A motion was made by Kennard Weaver, seconded by Michael Estes, to approve the regular board meeting dates through June 2020 as presented. The motion passed with unanimous vote.

DISCUSSION ITEMS

Committee Appointments by Chair—Committee appointments for 2019 were then assigned by Chair Chris Bott.

Search Firm Presentations—The following search firms presented on their processes and answered follow up questions from trustees.

Kenny Daugherty and Emily Myers (via phone), Myers McRae
Preston Pulliams, Gold Hill Associates
Carlos Hernandez and Joy Yablonsky, AGB Search
Marsi Liddell, Pauly Group, Inc.

Public Input—There was no public input offered.

REVIEW OF FOLLOW-UP REQUESTS—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

Closed Session—On a motion by Ross Childs, seconded by Doug Bishop, the Board adjourned the closed session to consider in closed session (pursuant to Subsection 8[a] of the Michigan Open Meetings Act) to discuss strategy connected with the negotiation of collective bargaining agreements between the College and the Michigan Education Association. The motion passed on the following roll call vote: Yes—Rachel Johnson, Jane McNabb, Ross Childs, Doug Bishop, Michael Estes, Kennard Weaver, Chris Bott; No—none; and the Board went into closed session at 4:58 p.m.

Reconvene Regular Meeting—On a motion by Doug Bishop, seconded by Michael Estes, the closed session was adjourned and the open session of the special study session meeting was reconvened at 5:50 p.m. with the following roll call vote: Yes—Ross Childs, Doug Bishop, Michael Estes, Jane McNabb, Rachel Johnson, Kennard Weaver, Chris Bott; No—none.

ADJOURNMENT—The meeting adjourned at 5:51 p.m.

Recorded by Holly Gorton, Executive Assistant to the President and Board of Trustees.

SIGNED Chris M. Bott
Chris M. Bott, Chair

ATTESTED Michael Estes
Michael Estes, Secretary