

**NORTHWESTERN MICHIGAN COLLEGE  
BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
Monday, January 28, 2019  
at NMC University Center, Room 213, 2200 Dendrinos Drive, Traverse City, MI**

**CALL TO ORDER**—Chair Chris M. Bott called the regular meeting to order at 3:30 p.m.

**ROLL CALL**

Trustees present: Chris M. Bott, K. Ross Childs, Michael Estes, Rachel A. Johnson, Jane T. McNabb, Kennard R. Weaver

Trustees absent: Douglas S. Bishop

Also present: President Timothy J. Nelson, Vicki Cook, Holly Gorton

**REVIEW OF AGENDA**—The agenda was accepted as presented.

**PUBLIC INPUT**—There was no public input offered.

**ACTION ITEMS**

**Bids for West Hall Innovation Center and Library Project**—A motion was made by Kennard Weaver, seconded by Rachel Johnson, authorizing administration to enter into the following contracts for the West Hall Innovation Center and Library Project, to be funded by the 2016 and 2018 Bond Funds.

- Bouma Corporation in the amount of \$1,151,919 for Drywall and Acoustical
- D & W Mechanical in the amount of \$2,835,690 for Mechanical
- Windemuller, Inc. in the amount of \$1,797,000 for Electrical

In response to a question Vice President Vicki Cook confirmed that all contracts were to the low bidders, and all were local vendors. The motion passed with a unanimous vote.

A motion was made by Rachel Johnson, seconded by Michael Estes, authorizing administration to enter into the following contracts for the West Hall Innovation Center and Library Project, to be funded by the 2016 and 2018 Bond Funds.

- Hallmark Construction in the amount of \$1,160,426 for General Trades

The motion passed by a majority vote, with Chris Bott and Ross Childs abstaining from vote due to conflict of interest with Hallmark Construction.

**OTHER POTENTIAL DISCUSSION ITEMS**—None

**REVIEW OF FOLLOW-UP REQUESTS**—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

**ADJOURNMENT**—The meeting adjourned at 3:34 p.m.

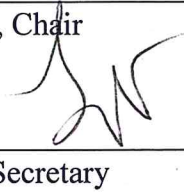
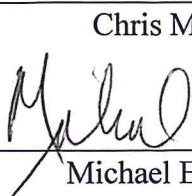
Recorded by Holly Gorton, Executive Assistant to the President and Board of Trustees.

SIGNED \_\_\_\_\_



Chris M. Bott, Chair

ATTESTED \_\_\_\_\_



Michael Estes, Secretary