

**NORTHWESTERN MICHIGAN COLLEGE
BOARD OF TRUSTEES
MINUTES
Wednesday, April 3, 2019
at Dennon Museum Center, Janis Room, 1701 E. Front Street, Traverse City, MI**

CALL TO ORDER—Chair Chris M. Bott called the meeting to order at 12:15 p.m. following a lunch at 12:00 p.m.

ROLL CALL

Trustees Present: Doug Bishop (via phone), Chris Bott, K. Ross Childs, Michael Estes, Rachel Johnson, Jane McNabb, Kennard Weaver
Trustees Absent: None
Others Present: Bruce Byl, Vicki Cook, Diana Fairbanks, Holly Gorton, Marsi Liddell, Lynne Moritz, Todd Neibauer

REVIEW OF AGENDA—The agenda was accepted as presented.

PUBLIC INPUT—No public input was offered.

Presidential Search Process

Dr. Marsi Liddell of Pauly Group met with the Board to review the current presidential search process and address questions of trustees. She explained she would also direct questions to receive input from the Board on characteristics and attributes desired on applicants for the position of president, from which to build a presidential profile and opportunities overview to be used to advertise and post the position of president for NMC to fill the vacancy of retiring President Timothy J. Nelson.

It was clarified that names of candidates become public at the time they are released from Pauly Group to the NMC Presidential Search Committee. It was also clarified that the committee meetings, as well as the full Board selection process, will be transparent and open to the public.

It was suggested that full Board, in addition to the search committee, receive human resources training. There was also a brief discussion pertaining to the need to have a draft contract in place prior to the position advertising process. Administration will have legal counsel work with the assigned Board committee on the contract, and Pauly Group will provide a survey of community college president salaries.

Trustees who have attended some of the various open forum sessions commended Marsi Liddell on her work in gathering input from the campus and community stakeholders. It was also suggested that an onboarding process be developed for a new president, to which Liddell recommended that a transition team be put in place. An onboarding process will be discussed by the board.

The Board then provide input to consultant Marsi Liddell through her directed questions on desired qualities in a future president, what should NMC look like in five years, challenges facing NMC, and desired criteria, degrees, and skillsets in a potential presidential candidate.

REVIEW OF FOLLOW-UP REQUESTS—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

ADJOURNMENT—The meeting adjourned at 1:58 p.m.

Recorded by Holly Gorton, Executive Assistant to the President and Board of Trustees.

SIGNED Chris M. Bott
Chris M. Bott, Chair

ATTESTED Michael Estes
Michael Estes, Secretary