NORTHWESTERN MICHIGAN COLLEGE
BOARD OF TRUSTEES
MINUTES
Monday, August 26, 2019
at NMC Hagerty Center, Great Lakes Campus, 715 East Front St

CALL TO ORDER—Chair Chris M. Bott called the regular meeting to order at 6:30 p.m.

ROLL CALL

Trustees present: Douglas S. Bishop, Chris M. Bott, K. Ross Childs, Michael Estes, Rachel A. Johnson, Jane T. McNabb, Kennard R. Weaver

Trustees absent: None

Also present: President Timothy J. Nelson, Lisa Blackford, Vicki Cook, Stacy Zachman Dobreff, Joy Evans Goodchild, Brandon Everest, Diana Fairbanks, Anders Gillis, Holly Gorton, Tony Jenkins, Yolanda Johnson-Gray, Bronwyn Jones, Blake Key, Kirstin Keilitz, Troy Kiercyznski, Colin Kreh, Mark Leibling, Janet Lively, Kristy McDonald, Kyle Morrison, Todd Neibauer, Joel Papcun, Paul Perry, Stephen Siciliano, Karl Schroeder, Mike Skarupinski, Rebecca Teahen, Sarah Wangler, Rebecca Wooters

REVIEW OF AGENDA—The agenda was accepted as presented.

REPORTS

Faculty Report—No faculty report was provided.

Enrollment Report—Todd Neibauer, Vice President for Student Services and Technology, provided the enrollment report. Student Services is busy as the semester gets underway. Final orientation has been conducted and final report date is coming up on September 4, 2019. High school graduate numbers are down and are predicted to continue to decline. The number of "Readmits" is also down. A "readmit" is someone who has been at NMC previously, then not enrolled for 2 semesters, and is now returning. Neibauer noted this decline is a surprise, but it is being addressed by our participation in the Degrees When Due initiative which will take place over the next 1.5 years. Neibauer addressed questions pertaining to enrollment projections and initiatives.

Financial Report—Vicki Cook, Vice President of Finance and Administration, reviewed the financial report for the period ending July 31, 2019. The first report regarding fall numbers will be available in September. Cook noted the audit begins on September 3.

Foundation Report—Rebecca Teahen, Associate Vice President for Resource Development and Foundation, provided the Foundation Report for year-to-date with the new fiscal year, noting $623,136 in total gifts have been received to date. Teahen shared that a new on-line giving platform will debut in October or November, ahead of Giving Tuesday.

PRMC Report—Diana Fairbanks, Executive Director of Public Relations, Marketing, and Communications reviewed the monthly PRMC report, noting positive media sentiment was particularly high for the month of July. Fairbanks discussed collaboration with other areas of the

college who provided input toward a redesign of the NMC student website to improve navigation ease.

Presidential Search Committee Report—Chris Bott, committee chair, provided an update on the presidential search. The search has transitioned from the 20-person search committee to the full Board of Trustees for the interview process of the five final candidates recommended by the search committee. The Board is currently in day 2 of 5 of on campus interviews of the finalists. The Board requests attendees of the forums to complete the survey provided via the Presidential Transition website to provide input on the candidates from those observations.

MCCA Summer Conference Report—Chris Bott, MCCA representative, reported on sessions and information provided to trustees at the Michigan Community College Association Summer Conference held at the Grand Traverse Resort in July.

Building and Site Committee Report—Ross Childs, committee chair, noted the August 14 meeting minutes in the materials packet. The completion date for the West Hall Innovation Center and Library Project is now estimated to be January 2020, with hopes of coming in even earlier. Childs reported that trustees toured the construction site, which was very interesting and informative.

Legislative Issues Report—President Timothy Nelson reported the State is supposed to have an approved budget by October 1 and Governor Whitmer has threatened a shutdown if that deadline is not met. A shutdown is not expected to have an impact on NMC unless it stretches for a long period of time. Nelson explained that a top priority is to remove tuition restraint language from the House and Governor's versions of the budget. The Senate's version of the budget does not include tuition restraint.

PUBLIC INPUT—There was public input offered by Brandon Everest, Kirstin Keilitz, and Stacy Zachman Dobreff.

UPDATES

President's Update—President Timothy Nelson thanked trustees Chris Bott and Ross Childs for attending August Opening Conference. He provided each trustee with a commemorative coin recognizing the 50th anniversary of the GLMA, noting he had attended the opening day of this year's 50th GLMA class and presented each cadet a coin. Students have returned to campus and Pine Palooza is occurring on campus the following day of August 27. Nelson then made note of the recent Record-Eagle Forum article containing a number of inaccuracies, of which he stated corrections to several statements.

Board Chair Update—Chair Chris Bott noted the recent three awards received by President Timothy Nelson, including the Alliance for Innovation and Transformation's Legacy Award, the ACCT Central Regional Award, and recognition for his great leadership in chairing the MCCA Legislative Committee for 8 years.

CONSENT ITEMS—On a motion by Kennard Weaver, seconded by Doug Bishop, the following items were approved by a unanimous vote as a group without discussion:

- Minutes of the July 22, 2019, regular and closed meetings

ACTION ITEMS

Tunnel Repair and Epoxy Seal Coat—On a motion by Doug Bishop, seconded by Ross Childs, the Board authorized administration to enter into a contract with Apex Engineering & Management, Inc. in the amount of $41,075 (plus $6,200 contingency) to complete tunnel repair and epoxy seal coat to be funded by the FY20 Plant Fund. Vicki Cook responded to a question pertaining to the significant variance of the two bids received. The motion passed with a unanimous vote.

Closed session—Doug Bishop made a motion, seconded by Ross Childs, that the Board convene in closed session as permitted by Section 8(c) of the Michigan Open Meetings Act, MCL 15.268, to discuss strategy connected with the negotiation of collective bargaining agreements between the College and the Michigan Education Association. The motion passed with the following roll call vote: Yes—Kennard Weaver, Ross Childs, Doug Bishop, Michael Estes, Janie McNabb, Rachel Johnson, Chris Bott; No—none; and the Board went into closed session at 7:19 p.m.

Reconvene Regular Meeting—Kennard Weaver made a motion, seconded by Rachel Johnson, to adjourn the closed session and reconvene the open session. The motion passed with the following roll call vote: Yes—Michael Estes, Doug Bishop, Rachel Johnson, Kennard Weaver, Ross Childs, Janie McNabb, Chris Bott; No—none; and the regular open session reconvened at 8:15 p.m.

In regard to negotiations, Chris Bott stated the Fact Finder's Report is being reviewed by the administration team.

REVIEW OF FOLLOW-UP REQUESTS—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

ADJOURNMENT—The meeting adjourned at 8:17 p.m.

Recorded by Holly Gorton, Chief of Staff to the President and Board of Trustees.

SIGNED Chris M. Bott

Chris M. Bott, Chair

ATTESTED Michael Estes

Michael Estes, Secretary