

**NORTHWESTERN MICHIGAN COLLEGE
BOARD OF TRUSTEES
MINUTES
Monday, January 27, 2020
at NMC Hagerty Center, Great Lakes Campus, 715 East Front St**

CALL TO ORDER—Chair Chris M. Bott called the regular meeting to order at 5:30 p.m.

ROLL CALL

Trustees present: Douglas S. Bishop, Chris M. Bott, K. Ross Childs, Michael Estes, Jane T. McNabb, Kennard R. Weaver

Trustees absent: Rachel A. Johnson

Also present: President Nick Nissley, Vicki Cook, Marguerite Cotto, Jean Derenzy, Diana Fairbanks, Anders Gillis, Joy Evans Goodchild, Holly Gorton, Colin Kreh, Mark Liebling, Dean Lucier, Kyle Morrison, Todd Neibauer, Steve Rice, Stephen Siciliano, Paul Perry, Rebecca Teahen

REVIEW OF AGENDA—The agenda was accepted as presented.

REPORTS

Faculty Report—“Up, Up and Away: A Big Picture View of Education”—Steve Rice, Business Instructor presented on a big picture story of education with relevance for NMC’s future.

Enrollment Report—Todd Neibauer, Vice President for Student Services and Technology, provided the enrollment report that included the official spring semester 2020 enrollment data, which was a 3.8% decrease in contact hours. The overall total headcount was 3,352. Neibauer addressed a question by explaining how NMC is working to re-engage with students who have left without completion through a state-wide program, Degrees When Due, to locate those students.

Financial Report—Vicki Cook, Vice President of Finance and Administration, reviewed the financial report for the period ending December 31, 2019. For the remainder of this fiscal year, the report will include projections for the year ending June 30, 2020.

Foundation Report—Rebecca Teahen, Associate Vice President for Resource Development and Executive Director of Foundation, provided the Foundation Report for FY20 and noted high level goals of raising more money and connecting with more people. Teahen highlighted the Foundation event hosted by Diana and Richard Milock to meet new NMC President Nick Nissley, as well as an upcoming trip to Florida to visit with donors and alumni.

PRMC Report—Diana Fairbanks, Executive Director of Public Relations, Marketing, and Communications, shared that the December edition of the NEXUS magazine had gone out to 46,000 homes. Fairbanks also reviewed marketing initiatives and tracking to reach adult learners.

Presidential Performance & Compensation Committee Report—Committee Chair Chris Bott provided a report on the work of the Board Presidential Performance and Compensation Committee. As acting presidential transition committee, they are meeting monthly with new NMC President Nick Nissley to onboard him and plan for appropriate performance and evaluation processes.

Building and Site Committee—Committee Chair Ross Childs shared the committee had met earlier in the month and received an update on the West Hall Innovation Center and Library project indicating the budget and timeline were still on target.

Legislative Issues Report—President Nick Nissley referenced the legislative update included in the Board meeting materials, and shared he had met with consultant Gabe Schneider to be updated on legislative activity. President Nissley was planning to join State Senator Wayne Schmidt on the senate floor for the January 29 State of the State Address by Governor Whitmer.

PUBLIC INPUT—There was no public input offered.

UPDATES

President's Update—President Nick Nissley provided an update on his first three and a half weeks on the job, noting that the Board's three priorities included building relationships. Nissley provided a list of over 100 people and groups that he has connected with in this short period of time, meeting broadly and somewhat deeply with most all stakeholder groups.

Board Chair Update—Chair Chris Bott thanked the trustees for the discussions had at the recent Board Study Session and mentioned another session is being planned for March 17, 2020.

DISCUSSION ITEMS

DDA TIF 97 Extension Plan—Trustee Kennard Weaver referenced documents he provided for the meeting materials and distributed his personal statement of opposition to the TIF 97 extension plan, citing loss of revenue for NMC. Chief Executive Officer of the Downtown Development Authority (DDA) Jean Derenzy addressed questions pertaining to the history of the Tax Increment Financing 97 (TIF 97) plan, as well as the projects funded through the financing. Derenzy also referenced a presentation she provided at the NMC Board of Trustees meeting in September 2019.

CONSENT ITEMS—On a motion by Doug Bishop, seconded by Kennard Weaver, the following items were approved by a unanimous vote as a group without discussion:

- Minutes of the December 16, 2019, regular meeting
- Minutes of the January 17, 2020, special study session and closed session

ACTION ITEMS

East Hall Windows—On a motion by Ross Childs, seconded by Janie McNabb, the Board authorized administration to enter into a contract with Grand Traverse Construction in the amount of \$891,000 (plus \$13,365 contingency) to demolish the old windows and install new

windows in the East Hall Residence building to be funded by the FY20 Auxiliary Housing Reserves. The motion passed with a unanimous vote.

Generator for Emergency Lighting at Great Lakes Campus—On a motion by Janie McNabb, seconded by Ross Childs, the Board authorized administration to enter into a contract with Cummins Sales and Service to provide an emergency generator for \$16,799, and with Shoreline Power Services to install the emergency generator for \$18,900, for a grand total of \$35,699 to be funded by the FY20 Plant Fund. The motion passed with a unanimous vote.

Board Policies—On a motion by Doug Bishop, seconded by Kennard Weaver, the Board unanimously adopted the following Board Policies on a second-reading basis:

- New Policy A-001.00 College Policy Organization
- New Policy D-501.01 Denno's Museum Code of Ethics
- New Policy D-504.05 Denno's Museum Collections Management Policy
- Policy A-103.00 Board of Trustees Committees with no changes after review
- Amended Policy A-105.00 Consent Agenda Items
- Amended Policy A-106.00 Items for Specific Board Approval
- Amended Policy D-700.01 Political Activities


REVIEW OF FOLLOW-UP REQUESTS—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

ADJOURNMENT—The meeting adjourned at 6:48 p.m.

Recorded by Holly Gorton, Chief of Staff to the President and Board of Trustees.

SIGNED _____

 Chris M. Bott, Chair

ATTESTED _____

 Michael Estes, Secretary