

**NORTHWESTERN MICHIGAN COLLEGE
BOARD OF TRUSTEES
MINUTES
Monday, August 23, 2021
West Hall Innovation Center, Room 106/107**

CALL TO ORDER—Chair Chris M. Bott called the regular meeting to order at 5:30 p.m.

ROLL CALL

Trustees present: Douglas S. Bishop, Chris M. Bott, Rachel A. Johnson, Laura J. Oblinger, Kenneth E. Warner, Kennard R. Weaver

Trustees absent: Michael Estes

Also present: President Nick Nissley, Jeff Cobb, Tamara Coleman, Vicki Cook, Marguerite Cotto, Diana Fairbanks, Tony Jenkins, Troy Kierczynski, Mark Liebling, Laura Matchett, Sarah Montgomery-Richards, Lynne Moritz, Kyle Morrison, Todd Neibauer, Colin Riker, Kristen Salathiel, Rebecca Teahen, Kirk Waterstripe

REVIEW OF AGENDA—The agenda was accepted as presented.

SPECIAL REPORTS AND PRESENTATIONS

Program Focus—Laura Matchett, Director, provided an overview of Extended Educational Services (EES), focusing on how EES leverages employee resources to teach courses. Matchett then introduced current staff, faculty, and adjunct faculty who teach EES courses in areas of life enrichment, State Continuing Education Clock Hours (SCECHS) for current teachers, and youth programming. Kirk Waterstripe, Sarah Montgomery-Richards, Dr. Tamara Coleman, and Jeff Cobb contributed to the presentation by explaining how their courses connect to the college’s mission and the community, especially to adult learners.

Faculty Report—Kristen Salathiel, Communications Instructor, and student Colin Riker, who previously took Salathiel’s ENG 111 course last spring, discussed non-traditional grading. Non-traditional grading emphasizes reflection, self-assessment and lifelong learning, allowing for risk-taking and focus on the student rather than teacher. The instructors’ emphasis is on providing feedback and encouraging a growth mindset. Riker completed his honors project on non-traditional grading, which included surveying students in different courses using non-traditional assessment. According to Riker’s survey, students felt non-traditional grading was fair, actionable, supportive, and reflective.

Enrollment Report—Todd Neibauer, Vice President for Student Services and Technology, provided the enrollment report. Fall count numbers will be available in next month’s report.

Financial Report—Troy Kierczynski, Interim Vice President of Finance and Administration, reviewed the financial report for the period ending July 31, 2021.

Strategic Planning Report—Vicki Cook, Special Assistant to the President, reported on the current strategic planning process. Cook emphasized the recent work of 9 scan teams, which was presented on August 17 to the Strategic Planning Steering Committee. Strategic Planning will now shift from the “scan” phase to “planning” as draft mission, vision, values, and strategies are being developed.

EXECUTIVE REPORTS—The following written reports were provided in the packet of materials: Foundation Report, PRMC Report, Executive Committee Report, and Legislative Issues Report.

PUBLIC INPUT—There was no public input offered.

UPDATES

President’s Update—President Nick Nissley reviewed the Legislative Issues Report before providing updates on COVID-19 protocol, strategic planning, and upcoming campus events.

CONSENT ITEMS—On a motion by Kennard Weaver, seconded by Doug Bishop, the minutes of the July 27, 2021 regular meeting were approved by a unanimous vote as a group without discussion.

ACTION ITEMS

General Fund Transfer—On a motion by Rachel Johnson, seconded by Kennard Weaver, the Board authorized for administration to transfer \$2,500,000 out of the general fund, with \$200,000 transferring to the Strategic Fund, \$100,000 to Funds for Transformation, and an additional \$2,200,000 to the Plant Fund for deferred maintenance and new construction. The motion passed with a unanimous vote.

REVIEW OF FOLLOW-UP REQUESTS—Confirmed requests made by the Board that require administrative follow-up for information to be provided to the Board at a later date.

ADJOURNMENT—The meeting adjourned at 6:35 p.m.

Recorded by Lynne Moritz, Executive Director of the President’s Office and Board Operations.

SIGNED Chris M. Bott
Chris M. Bott, Chair

ATTESTED Kenneth E. Warner
Kenneth E. Warner, Secretary