



ARTICULATION AGREEMENT

between

Kaplan University and Northwestern Michigan College

I. PURPOSE

The purpose of this articulation agreement (the Agreement) is to establish procedures and guidelines for students to transfer to a Kaplan University (KU) degree program following completion of a certificate, diploma, or associate's degree program at Northwestern Michigan College, of Traverse City, Michigan. With respect to courses of study that lead to an associate's degrees at both Kaplan and Northwestern Michigan College will facilitate the transfer of associate-degree graduates to baccalaureate completion programs at KU. This advanced start baccalaureate program (also known as a "2+2 option") is designed to maximize a students' transfer credit award.

II. ELEMENTS OF THE AGREEMENT

A. Admission to Kaplan University

1. Northwestern Michigan College students in good standing and eligible graduates will be reviewed as pre-qualified applicants for Kaplan University degree programs. Applicants will be required to complete all Kaplan University admission's requirements in force at the time of application. Kaplan University admissions requirements are detailed in its most recent catalog.
2. To be eligible for application to an advanced start bachelor's program, a student must be an associate-degree graduate or must submit a letter from the Northwestern Michigan College's Registrar indicating that the student is in good standing, the expected date of graduation, the associate's degree expected to be earned, and the program/major. Upon graduation, the student must submit proof of having been awarded an associate's degree.
3. Upon acceptance and signing of the Kaplan University enrollment agreement, transfer students will be subject to all Kaplan University policies, codes of conduct, college procedures, and requirements. These are described in the most recent Kaplan University catalog.

B. Credit Transferability

1. Students having completed certificate and diploma programs will be eligible for a course-by-course review for transfer of credits to Kaplan University. Students having completed an associate's degree program (AA, AAS, AS, AOS or specialized associate degrees) consisting of a minimum of 90 quarter credits (or the equivalent) will be eligible for a block transfer of up to 90-quarter credits and acceptance into Kaplan's "advanced start" baccalaureate option.
2. Kaplan University will complete a course-by-course review of all transfer credits submitted on official transcripts from Northwestern Michigan College. A Prior Learning Assessment Curriculum Evaluation (PLACE) may be developed to aid in the transfer credit evaluation process. Kaplan University reserves the right to make a final determination on all matters related to transferability and course equivalencies.
3. Northwestern Michigan College students who are unable to fulfill Kaplan University prerequisites at Northwestern Michigan College must complete them at Kaplan University. Prerequisites are listed in its current catalog and vary based on the bachelor's degree program and emphasis chosen.



4. Northwestern Michigan College students must fulfill Kaplan University requirements, which entail completion of no less than 25-percent of their program requirements at Kaplan, including a minimum of 50-percent of the major requirements, including the capstone course, at Kaplan. Credit earned through any combination of Transfer Credit, Challenge Credit or Experiential Credit will not exceed 75-percent of total credits required for graduation.

C. Coordination

1. Kaplan University and Northwestern Michigan College agree to:
 - a. Coordinate their efforts to facilitate a collegial and mutually beneficial relationship;
 - b. Provide accurate and timely information about the relationship to prospective students, who are either current Northwestern Michigan College students, alumni, or Northwestern Michigan College employees, and;
 - c. Designate academic alliance coordinators as primary contact persons for the respective institutions to facilitate coordination of this agreement.
2. Kaplan University agrees to:
 - a. Provide Northwestern Michigan College relevant transfer information and current Kaplan University brochures and/or catalogs;
 - b. Communicate with Northwestern Michigan College students, alumni and employees via e-mail, postal mail, telephone, and other means to offer them the opportunity of enrolling in a bachelor's completion program at Kaplan University;
 - c. Participate in Northwestern Michigan College education fairs when offered by College and if available;
 - d. Encourage Northwestern Michigan College students who are attending classes at Northwestern Michigan College to enroll at Kaplan University after completing their current program;
 - e. Provide Northwestern Michigan College with a toll-free telephone number (866-583-4417) so that Northwestern Michigan College alumni and employees can discuss their educational goals with a Kaplan advisor, and;
 - f. Provide a welcome page for Northwestern Michigan College's alumni and employees at the <www.cckaplan.com> website.
3. Northwestern Michigan College agrees to:
 - a. Assist Kaplan University by communicating the benefits of this relationship to Northwestern Michigan College students, alumni, and employees;
 - b. Up to three times per year, allow Kaplan University representatives to conduct on-campus presentations and marketing regarding Kaplan University programs for Northwestern Michigan College students, alumni, and employees;
 - c. Make a summary available to students, alumni, staff, and faculty about the agreement to which Kaplan University and Northwestern Michigan College mutually agree, and;
4. Both Kaplan University and Northwestern Michigan College agree to allow current students to concurrently take courses at both institutions, as well as have access to advising and other services at both institutions. However, federal regulations require that students receive financial aid from only a single college from which courses are taken in a given quarter or semester. Advisors should recommend that financial aid recipients take all their courses in a given quarter or semester at either the associates college or Kaplan. Should a student attend both institutions in a single semester, financial aid may be granted from only one institution in compliance with federal law.



III. Terms

- A. Because of this agreement to articulate, Kaplan University will extend professional courtesy discounts to Northwestern Michigan College alumni and employees concomitant with the date of the fully executed document.
 - 1. Northwestern Michigan College alumni and employees will receive a ten percent discount on their Kaplan tuition. Northwestern Michigan College alumni and employees must inform KU admissions directors about their affiliation to receive their discount;
 - 2. Kaplan University will extend to Northwestern Michigan College alumni and employees all of its online certificates, undergraduate, and graduate programs, as and when offered;
- B. This Agreement is effective for the Kaplan University academic term beginning with the date of the fully executed document, and shall continue until terminated. Both parties must approve amendments to the Agreement in writing.
- C. Either party may terminate the Agreement upon 90 days written notice to the other party. Notwithstanding the foregoing, either party may terminate the Agreement immediately in the event that participation under the Agreement may give rise to a violation of any requirement of federal or state law or regulation or the requirements of any accrediting agency having jurisdiction.
- D. The Agreement may be executed by either electronic or facsimile transmission in one or more counterparts, each of which shall be deemed an original.

DATE: January 2008

Stephen Siciliano
Vice President for Educational Services
Northwestern Michigan College

Tiffany Alexandria Spencer
Director, Academic Partnerships
Kaplan University

David L. Clinefelter, PhD
Vice President for Academic affairs & Provost
Kaplan University

Steve Hess
Manager, Academic Partnerships
Kaplan University

Articulation Agreement Program Evaluation Submission Form



Step 1: Campus Contact Information

Campus Name	Northwestern Michigan College
Campus Website	http://www.nmc.edu/
Catalog Website	http://www.nmc.edu/programs/degrees/
KU Contact/Phone	Steve Hess-248-462-3965
Contact Person Email	shess@kaplan.edu
Date submitted	2/15/2008

Email to: KU PLAC
Email: plac@kaplan.edu
Attn: Afshin Mikaili and/or Jared Wouters
Re: CC Articulation Worksheet
Date:
Pages:

Step 2: Select Programs to Evaluate

Review the list of programs offered by Kaplan University in Column A. For each program that you would like to set up an Articulation Worksheet, write the name of the corresponding Community College degree in Column B.

Column A: Kaplan University	Column B: Community College
<i>Example:</i> Associate of Applied Science in Criminal Justice	Criminal Justice Diploma
BUSINESS Bachelor of Science in Business* Bachelor of Science in Management* Bachelors of Science in Communication*	AAS Business Administration/Management AAS Accounting
CRIMINAL JUSTICE Bachelor of Science in Criminal Justice*	ASA in Criminal Justice
EDUCATION Masters	
INFORMATION SYSTEMS & TECHNOLOGY Associate of Applied Science in Computer Information Systems Bachelor of Science in Information Technology* Bachelor of Science in Networking Technology* Bachelor of Science in Software Development*	AAS Computer Information Technology
INTERDISCIPLINARY Bachelors	
LEGAL STUDIES Bachelor of Science in Legal Studies* Bachelor of Science in Paralegal Studies*	
NURSING & HEALTH SCIENCE Bachelor of Science in Management, Health Care Management Bachelor of Science in Nursing	AAS in Nursing

Step 3: Submit to KU Prior Learning Assessment Center (PLAC)

Email the following documents to plac@kaplan.edu

- Completed Articulation Agreement Program Evaluation Submission Form (this page!)
- Program Curriculum from Campus Catalog (general website)
- Copy of Course Descriptions from Campus Catalog (via website)

QUESTION?? Contact Tiffany Spencer; tspencer@kaplan.edu; 954-515-4212