

Northwestern Michigan College



AVIATION  
DIVISION



**NMC**  
**Aviation Program**  
**Application**

## NMC Aviation Application Checklist

Thank you for your interest in NMC Aviation! Please complete the following steps to apply to the NMC Aviation Program. These items address the most common issues that prevent students from successfully completing their flight training. The application to NMC and the application to the Aviation Program must both be completed to be admitted into the Aviation Program. Students are admitted into the Aviation Program on a first come, first served basis.

- Apply to NMC Pre- Aviation Program at [www.nmc.edu/apply](http://www.nmc.edu/apply).
- Complete and return the Student Information Sheet in this packet to the Aviation Advisor
- Send a copy of your FAA Medical Certificate to NMC Aviation (instructions below)  
**Must be received one month prior to the semester start date.**
- Complete the financial plan form in this packet and submit to the Aviation Advisor
- Additionally, you must have a high school GPA greater than 2.0 (on a 4.0 scale) and have earned points on the competitive admit rubric.

Note: Students are placed into ENG 11/111 or higher by meeting one of the following standards: High School GPA: 2.70 or higher, or SAT: 480 or higher on the Reading and Writing test, or ACT: 18 or higher on the English portion and 19 or higher on the Reading portion, or GED : 175 or higher.

We look forward to having you in our program!

Recruiting Staff  
NMC Aviation  
231-995-2911

**P.S. You are NOT accepted into the Pre Aviation program until you complete ALL four steps above and receive your notification from Nil1.C Aviation (not N11.C Admissions) regarding your acceptance status. You may NOT register for Aviation Courses until you have been accepted into the Aviation Program.**

## FAA Medical Certificate

All NMC flight students are required to hold a current Federal Aviation Administration (FAA) Medical Certificate. An FAA Medical Certificate can only be obtained from an FAA-approved Aviation Medical Examiner (AME) following your submission of an application and the successful completion of a physical examination.

An FAA medical certificate affirms your fitness to fly aircraft. The AME will examine your current and past health, any surgical procedures you may have had, any medications you are taking, any mental health issues you may have, and your legal past. Some conditions or medications are automatically disqualifying and others are not. Sometimes the FAA needs more information before a decision on your medical status can be rendered. If any issues from your medical history or exam need to be evaluated by the FAA at the headquarters level, lengthy delays are common. Therefore, we advise you to **obtain your FAA medical certificate 6-10 months before coming to NMC.**

There are three classes of medical certificates. Even though only a Third Class Medical is required for student pilots, we recommend that you **get a First Class Medical before beginning your training.** Before you invest two years and tens of thousands of dollars in your training, it would be wise to find out if you are medically qualified to pursue those jobs. With some exceptions, your FAA Medical Certificate will be good for the duration of your training at NMC.

You should be aware that drug and alcohol convictions are considered serious problems by the FAA and the aerospace industry and may be disqualifying. Mistakes, poor judgment, and "indiscretions of youth" can have lasting consequences that impact your career.

While flying at NMC, you will be part of our drug and alcohol misuse prevention program. NMC's program operates in accordance with FAA regulations. Drug and alcohol testing may be directed at an individual based on his or her behavior, speech, odor or other characteristics, or can be done as a result of an accident or incident. All students participating in flight training are subject to drug and alcohol testing. Positive tests will severely impact your flight training and may be grounds for dismissal from the program.

## Instructions

**1. Fill out the on-line application for the medical certificate at <https://medxpress.faa.gov>.** After you hit "Submit," you will get a confirmation number. Write this number down and bring it with you to your exam appointment. The AME will use it to download your information from the computer before doing your exam. Make a copy of your completed application as you will need it in a few years when you apply for renewal.

### **a. Apply for a First Class Medical Certificate.**

b. On the application, you will be asked to report use of medications, past medical history, and visits to health professionals. You will also be asked to report any alcohol or drug related motor vehicle convictions and non-traffic misdemeanors or felonies. This is a legal

document and must be filled out accurately. False or incomplete information will be dealt with harshly by the FAA.

c. If you have a medical or legal issue, **start the application process early**, and find an AME who will be willing to work with you through this process. It will take at least 3 months for the FAA to resolve even simple issues, and 6 - 10 months for more complicated issues, so start early.

**2. Schedule an appointment with an Aviation Medical Examiner (AME).** AME's are physicians who have been approved by the FAA to conduct FAA medical examinations. You can locate an AME in your area by checking [www.flightphysical.com](http://www.flightphysical.com). Ask for an FAA medical examination, not a routine physical exam. For more information, see [http://www.faa.gov/licenses\\_certificates/medical\\_certification/](http://www.faa.gov/licenses_certificates/medical_certification/) or contact the NMC Aviation Division at (231) 995-2911.

### **PROOF OF CITIZENSHIP: TSA Approval for Flight Training**

All flight training providers in the United States must verify and document the citizenship of anyone requesting flight training prior to the start of that training.

All NMC Aviation students in a flight course will have to produce proof of citizenship before commencing flight training at NMC. This will be done on or prior to the first day of your flight training . Proof of citizenship can be a US Passport or your certificate of live birth (official gov't birth certificate with raised seal). Certain other documents also may be acceptable proof of citizenship. Non-US citizens may also conduct flight training following government approval through a different process.

**TO AVOID ANY UNNECESSARY DELAYS IN YOUR TRAINING, PLEASE CONTACT US IF YOU ARE NOT A U.S. CITIZEN SO WE MAY BEGIN THE NECESSARY PAPERWORK.**

FAA APPROVED DOCTORS

**Peter Springsteen, M.D.**

The Walk-in Clinic  
3074 N. U.S. 31  
South  
Traverse City, MI  
49684 (231) 929-  
1234

\$110.00  
1, 2, 3 Class  
EKG\$ 57.00

**Jan J. Vlach, M.D.**

The Walk-in Clinic  
3074 N. U.S. 31  
South  
Traverse City, MI  
49684 (231) 929-  
1234

\$110.00  
1, 2, 3 Class  
EKG 57.00

**Darryl Lesoski, M.D., MPH**

MCHC Campus  
Munson Ave near  
Eighth Traverse  
City, MI 49686  
(231) 935-8590

\$75.00  
1, 2, 3 Class  
EKG\$ 46.00

**Jeffrey V. Kyff, D.O.**

Munson Medical  
Building 1221 6<sup>th</sup>  
Street Suite #310  
Traverse City, MI  
49684 (231) 206-0788  
Baron138Q@aol.com

\$60.00  
1, 2, 3 Class

To find an aviation medical examiner near you, visit: [www.flightphysicals.com](http://www.flightphysicals.com)

# Financial Plan

By completing this plan, students communicate to us their financial readiness to begin flight training. **In the process, some students may discover that adequate resources to ensure their success are not yet in place and that delaying the start of the program until sufficient funding has been obtained is the wiser move. Each person will incur different costs for completing the Aviation Program based on the courses that are taken and the student's rate of progression.**

	Tuition	Flight Fee Minimum Hours	Flight Fee Average Hours
In-district:	\$10,853	\$52,075	\$75,058
In-state:	\$19,005	\$52,075	\$75,058

**By providing the requested information below and signing this form, you demonstrate that you understand the costs of the program and have gone through the planning that is necessary to cover the expected costs for the first two semesters. It is best to plan for flight fee average hours rather than the minimums.**

1. Select your residency status below. **Note the expected costs for the first two semesters based on flight averages.**

\_\_\_ In-district (Grand Traverse County resident)      **≥** First 2 semesters: \$32,219

\_\_\_ In-State      **≥** First 2 semesters: \$38,439

2. **I understand that program costs will vary for each student and that room and board costs are in addition to the figures shown above. (initials)**

Please detail below how you intend to fund your first 2 semesters of aviation training. You may need to submit your FAFSA first to determine the amount of financial aid available to you from NMC before you are able to complete your financial plan.

\_\_\_\_\_ Personal/Parent Funds

\_\_\_\_\_ Federal Student Loans

\_\_\_\_\_ Other Student Loans      \_\_\_\_\_ Lender name

\_\_\_\_\_ Other Funding Sources (Scholarships, trust funds, TIP, etc.)

\_\_\_\_\_ Pell Grants

\_\_\_\_\_ Total Amount

Student name (printed) \_\_\_\_\_

Student signature \_\_\_\_\_

Parent signature (if applicable) \_\_\_\_\_

Northwestern Michigan College



Graduated: \_\_\_\_\_  
Terminated: \_\_\_\_\_  
Transferred: \_\_\_\_\_  
CFI: \_\_\_\_\_

*For official use only*

## FLIGHT STUDENT INFORMATION

NMC ID: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_  
*First Middle Last*

Birthdate: \_\_\_\_\_ Phone: \_\_\_\_\_  
*MM/DD/YYYY*

Local Address: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

Emergency Contacts: (Parents' names and/or Spouse)

1: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

2: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

3: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Pilot Certificates/Ratings Completed/Held: \_\_\_\_\_

Medical Certificate/Class: (circle one)    1    2    3    Total Flight Hours: \_\_\_\_\_

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\*\*SECTION BELOW TO BE COMPLETED BY NMC AVIATION STAFF\*\*

Enrollment Type:                  
*Part 141    Part 61    Rating Only    Enrolled NMC Student*

Completed by: \_\_\_\_\_  
*Printed Name*