



Certificate of Achievement – Level II

Accounting (NMC Code 073)

Course Sequence Guide

Effective Fall 2019 (Updated 3/2019)

YEAR 1 - FALL SEMESTER			Credits	Contacts	Grade	Comments
ACC	121	Accounting Principles I	4	4		
BUS	101	Introduction to Business	3	3		
BUS	105	Business Math*	3	3		
CIT	210	Microsoft Office – Excel	3	3		
Total			13	13		
YEAR 1 - SPRING SEMESTER			Credits	Contacts	Grade	Comments
ACC	123	Accounting Principles II	4	4		
BUS	155 231	Interpersonal Communications, OR Professional Communications	3	3		
CIT	216	Computerized Accounting Systems	3	3		
PHL	105 201 202	Critical Thinking, OR Ethics, OR Contemporary Ethical Dilemmas	3	3		
Total			13	13		
YEAR 2 - FALL SEMESTER			Credits	Contacts	Grade	Comments
ACC	199	Accounting Practicum	3	3		
ELE		Directed Elective	3	3		
Total			6	6		
Program Total			32	32		

Directed Electives:

ACC 231	Federal Income Tax Problems	3
ACC 241	Principles of Fraud Examination	3
ACC 290	Accounting Internship	3
ECO 201	Principles of Macroeconomics	3
MGT 241	Principles of Management	3
MKT 201	Principles of Marketing	3

Program Notes:

* It is recommended that BUS 105 be taken before or concurrently with ACC 121.

Completion of this certificate may lead to an AAS degree in Accounting by taking additional courses. See an advisor for details.