



Certificate of Achievement – Level II
Computer Support Specialist (NMC Code 006)

Course Sequence Guide
 Effective Fall 2019 (Updated 3/2019)

YEAR 1 - FALL SEMESTER			Credits	Contacts	Grade	Comments
CIT	122A	Computer and Internet Basics I	1	1		
CIT	119	Microsoft Office - Word	3	3		
CIT	124	Microsoft Office - PowerPoint	2	2		
CIT	210	Microsoft Office - Excel	3	3		
BUS	155	Interpersonal Communications	3	3		
Total			12	14		
YEAR 1 - SPRING SEMESTER			Credits	Contacts	Grade	Comments
CIT	213	Networking Technologies ****	4	5		
CIT	156	CompTIA A+® Certification I	3	4		
CIT	157	CompTIA A+® Certification II	3	4		
MGT	251	Human Resources Management	3	3		
Total			13	16		
YEAR 2 - FALL SEMESTER			Credits	Contacts	Grade	Comments
BUS	231	Professional Communications	3	3		
CIT	240	Network Security Management ****	3	4		
CIT	Elective	Any 3-credit CIT Course *	3	3		
PHL	105	Critical Thinking	3	3		
MKT	208	Digital Marketing	2	2		
Total			14	15		
YEAR 2 - SPRING SEMESTER			Credits	Contacts	Grade	Comments
BUS	105	Business Math	3	3		
CIT	243	Cloud Technologies	3	3		
CIT	292	Support Specialist Internship ***	3	3		
ENG	220	Technical Writing**	3	3		
Total			12	12		
Program Total:			51	55		

Program Notes:

- * Students should see their advisor for recommendations before signing up for a course.
- ** This Course Requires ENG111 as a prerequisite
- *** Students planning to take the internship class require department approval and are required to have a GPA of 3.0 in their CIT classes. It is also recommended that students have 20 credits in CIT classes and an overall GPA of 2.0. While a 3.0 GPA in CIT classes is required for this internship, an alternative, campus-based internship opportunity is available for students who do not meet this requirement.
- **** Microsoft Technology Associate Certification Exams – required.