



Northwestern
Michigan
College

NMC Apartments

LANDLORD REFERENCE

Complete and give to current or most recent landlord.

Applicant Name _____ NMC Student ID _____

Rental Address _____

Landlord/Management Company Name _____

Landlord Address _____

Work Phone _____ Alternate Phone _____

I hereby authorize the above named landlord to release the information requested below regarding my tenancy at the rental address listed.

Applicant Signature

Date

The person named above, said to be a current/recent tenant of yours, is applying to us for housing. It would be very helpful if you would furnish the following information:

Period of time rented from you? _____

Did the applicant give prior notice to vacate? _____

Was the applicant prompt in paying rent? _____

Is there a balance due? _____

Was care given to the premises? _____

How many tenants shared the apartment with the applicant? _____

Would you rent to him/her/them again? _____

Were there valid complaints made against the tenant by neighbors, police, or others? _____

If so, describe _____

Did the applicant have pets? (If so, please list what kind and how many) _____

Additional Comments _____

Submitted by: _____

Printed Name

Title

Signature

Date

**When you have completed this reference, please email it to apartments@nmc.edu or mail it to:
Northwestern Michigan College, ATTN: Apartment Manager, 1701 E Front Street, Traverse City, MI 49686**