



New Student Group Submission Form

All new and returning student groups must register with the Student Life Office in order to become/maintain their status as an official group on campus and to enjoy campus privileges such as using meeting space, campus monitor systems, accessing student activity funding, and more. To qualify, your group must consist primarily of current NMC students as well as an active campus advisor who is currently a faculty/staff member of NMC.

This form is to be submitted to the Student Life Office, located in the Osterlin Building (O152). Once the form has been submitted and approved by all parties, an orientation will be scheduled with the Student Life Office. This registration will be in effect for the current academic year and need to be renewed at the beginning of each school year.

General Info

Name of Organization: _____

Academic Year: _____

Purpose or Mission Statement

This will be featured on your Student Organization webpage.

Current Members of Organization

There is a 3 student minimum to be considered for approval. One of these members can be you. All must be current NMC students.

Name: _____

Student ID: _____

Name: _____

Student ID: _____

Name: _____

Student ID: _____

Main Student Contact

This is information that will be public on the Student Group Webpage; please include NMC Student email and phone #.

Name: _____

Email: _____

Telephone: _____

Organization Advisor

There is a 1 advisor minimum; advisors can be faculty or staff of NMC. Please include NMC staff email and telephone.

Name: _____

Email: _____

Telephone: _____

Signature of Advisor: _____

Date: _____

Please bring completed paperwork to Student Life for the Dean of Students approval signature.

Dean of Students Signature: _____

Date: _____